**Spanish Three Ring Binder**

Each student should buy a three ring binder with at least 15 page dividers and bring it to class every day. In class, we will call your three ring binder *la carpeta*. Your *carpeta* will be one of the most important language-learning tools we use in our class. The diligence with which you use your *carpeta* is one of the best ways for you to gauge how well you are doing at taking personal responsibility for your own language-learning process. Because our class is held entirely in Spanish, there are many things that you can learn in class each day. The beauty of an immersion classroom environment is that each student can learn at his/her own pace. There will be so much happening in each class, that you won’t digest everything. In fact you won’t necessarily be digesting exactly what the student next to you is digesting. **Your** *carpeta***is your tool to help you digest as much Spanish as possible and to help you focus on what you personally need in your Spanish-learning process.** Each term you will evaluate your use of your *carpeta* and give yourself an appropriate grade based on the following rubric.

***Carpeta* Rubric**

**A** I use my *carpeta* **every day** in class. I record the new words I notice Profe Gutke using in class or that I encounter in books, videos, or listening texts. I have many charts and formulas recorded in my *carpeta*. I keep a list of personal goals and ways I can improve my Spanish learning in my *carpeta*. I make cultural and language observations in my *carpeta*. I review what I have written in my *carpeta* when I study vocabulary at home. My *carpeta* is organized and is a good working tool. I would feel lost in class if I didn’t have my *carpeta*. I use my *carpeta* to help me squeeze the most out of class every day.

**B** I regularly use my *carpeta* in class. I have a lot of words and charts recorded in my *carpeta*. My *carpeta* is helping me learn Spanish better. I don’t always

remember to bring my *carpeta* to class. I don’t always record as much as I should in my *carpeta*. I don’t use my *carpeta* during my homework as often as I could.

**C** I only take out my *carpeta* when Profe Gutke tells the class to do it. I frequently

even forget to bring my *carpeta* to class. I have some good stuff written in my

*carpeta*, but I’m sure I could use my *carpeta* as a more powerful language learning tool. I need to get in a better habit of using my *carpeta* to help me squeeze more out of class each day.

**Organization**

Your *carpeta* is your own personal tool for learning Spanish. It should contain the categories that Profe Gutke goes over in the first week of class. You should organize it in a simple way that seems most valuable to you.